



Vel Tech
Rangarajan Dr. Sagunthala
R&D Institute of Science and Technology
(Deemed to be University Estd. u/s 3 of UGC Act, 1956)

Office of the Dean (Research Studies)

Minutes
of
12th Institute Research Board Meeting

Date: 21-01-2019

Time: 03.00 pm

Venue: Board Hall


Dr. S. Koteeswaran
Dean Research Studies

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Ref No: VTU / Research Advisory Board / 2019/ dt 21.01.2019

Chapter Name	:	Research Advisory Board
Date/Time of Meeting	:	21.01.2019 / 3.00 P.M – 6.00 P.M
Location of Meeting	:	Board Hall
Members Present	:	
1. Dr.V.Ramachandran		Vice Chancellor, Chairman
2. Dr.E.Kannan		Registrar
3. Dr.A.Koteeswara Rao		Director Academics ✓
4. Dr.P.Sarasu		Director, IND
5. Dr.Abudhahir		Director, IQAC ✓
6. Dr.Jeyasankar		Dean, SoE ✓
7. Dr.A.Subrahmanyam		Dean, SoL
8. Dr.A.T.Ravichandran		Dean, SoMCE ✓
9. Dr.Sivaraman		CoE, Special Invitee ✓

Item No 1.1: To consider and approve the stipend for International Full Time research scholars admitted in Nov-2017.

Discussions:

Dean Research Studies presented that Director International Relations had given request to provide stipend to **International Full Time Research** scholars admitted in November 2017 based on the request of International students

Action to be taken:

- After discussion, members resolved to provide a stipend of **Rs.15, 000/-** from the month of **January 2019** onwards.

- Director R&D suggested that both the Governments should be intimated regarding this.

Item No 1.2: To consider and approve the Supervisor Recognition application received from various department.

Discussions:

Dean Research Studies presented that the following faculty members requested for supervisor recognition.

S.No	Name	Designation	Department
1	Dr. Perumal Pillai	Professor	Civil
2	Dr. A. T. Ravichandran	Professor	Mechanical
3	Dr. B. Srimanickam	Assistant Professor	Mechanical

Dean Research Studies mentioned that Dr.B.Srimanickam is not having publications since 2015, he joined our Institution one year back.

Director R&D said that faculty should publish papers after completing their Ph.D to get supervisor recognition, amendment shall be done accordingly in the regulations.

Action:

After discussion, members resolved that Dr.B.Srimanickam shall be considered in the next board meeting after publishing papers.

Item No 1.3: To consider and approve the application for converting External Part time mode to Full time mode with stipend.

Discussions:

Dean Research Studies presented that the following Research Scholar requested for full time mode with stipend

.S. No	VTD No	Name of the scholar	Dept	Name of the Supervisor	Date of Registration
1	563	Ms. Ishwarya	Civil	Dr. S. Suppaiah	20.09.2017

Action:

The members resolved that External Part time mode cannot be converted into Full time mode.

Item No 1.4: To consider and approve the course registration and attending the classes in the concerned department along with the PG students / courses offered by concerned faculty through V-Learn including Research Methodology.

Discussions:

Dean Research Studies requested to approve the course work registration through V-Learn. He also said that research scholars requesting to change the syllabus of Research Methodology as the content is more relevant to Computer Science and Engineering. Members suggested to have Trial Run for this semester to register the course work through V-Learn and from next semester it can be implemented.

Regarding Research Methodology members suggested to constitute a committee by nominating 3 professors from three schools to prepare the common syllabus. Further they suggested that Research Methodology for Arts, Science and Humanities should be different.

Action:

Members resolved to implement the course work registration from next semester.

Item No 1.5: To consider and approve the application for Reregistration of Ph.D programme.

Discussion:

Dean Research Studies presented that the following Research Scholar is requesting for Reregistration.

S. No	VTD No	Name	Dept	Supervisor Name	Date of Registration	Date of Cancellation
1	330	Mr. Manubola Venugopal	Civil	Dr. S. Suppaiah	28.07.2014	01.12.2017

Action:

Members after discussion resolved that candidate request cannot be considered. He has to apply again for PhD and further his course work may be considered based on the recommendation of the Guide and Department Research Advisory Committee.

Item No 1.6: To consider and approve the application for second time extension of period for the following research scholars.

Discussion:

Dean Research Studies presented that the following candidates are requesting for second time extension

S.No	VTD No	Name	Dept	Supervisor Name	Date of Admission	First Extension	Second Extension
1	049	Ms. A. Singararajiva Lochana	CSE	Dr.K. Arthi	15-07-2011	16.07.2017 to 15.07.2018	Upto 31 st Dec 2018
2	075	Ms. S.Uma	CSE	Dr.P. Sarasu	10.12.2011	11.12.2017 to 10.12.2018	-
3	082	Mr. G. L. Anil	ECE	Dr.Mazher Iqbal	15.07.2011	16.07.2011 to 15.07.2018	-

Members suggested that extension time can be given 2 years for regulation 2011 and 2013. Director, IQAC suggested that 2 years Extension can be given in 2 spells(1st spell – 1.5 yrs and 2nd Spell – Next 6 Months)

Members also said that extension time should be recommended by Research Advisory Committee and further it should be approved by Vice Chancellor.

Action:

Members resolved that Ms. A. Singararajiva Lochana has to submit the Thesis before 20th February 2019. Other two candidates shall be permitted based on the recommendation of the guide.

Item No 1.7: To consider and approve the proposal of starting Ph.D programme for Law.

Discussion:

Dean School of Law placed the proposal of starting Ph.D programme for Law before the Board.

Action:

Members resolved to start Ph.D programme for Law courses.

Item for Discussion:

Item No 1.8: To discuss the number of author and position in the publication for the research scholar admitted under Regulation 2011, 2013 and 2016

Discussion:

Members discussed and finalized that publication of research scholar shall have any number of authors but first position and second position should be the Research Scholar and Guide.

Action:

The members resolved that declaration shall be specified in the bonafide that the publication is not been used by other authors except research scholar.

Item No 1.9: To discuss the rubrics for allotment of supervisor in full time mode research scholar.

Discussion:

Dean Research Studies requested the board to finalize the procedure of allotting the full time research scholars to the supervisors.

Members suggested that supervisors with research proposals shall be allotted with full time research scholar based on their request.

Action:

Dean Research Studies shall send circular regarding this.

Item No 1.10: To discuss the various forms available for research scholars and supervisor.

Discussion:

Director R&D suggested to present the process flow of the office of the Dean Research Studies and accordingly forms shall be verified

Action:

Dean Research Studies should follow up the process.

Item for Ratification

Item No 1.11: To ratify the Admissions of Ph.D. research scholar during Winter Session 2018-19.

Discussion:

Dean Research Studies requested the committee to ratify the admissions of Ph.D research scholar made during winter session 2018-2019.

Action:

Members resolved to ratify the admissions of Ph.D research scholar made during winter session 2018-2019.

Item No 1.12: To ratify the stipend for Full Time Ph.D. research scholars admitted during Winter Session 2018-19.

Discussion:

- Dean Research Studies requested the committee to ratify the allotment of stipend amount given to full time Ph.D research scholars admitted during Winter Session 2018-2019.
- Members suggested that Dean Research Studies has to monitor the performance of Full time Research Scholars. Scholars should work full time under the guidance of their guide and should produce good publications in reputed journals.

Action:

Members resolved to ratify the admissions of Ph.D research scholar made during winter session 2018-2019.

Any other Item

1. Full time scholar's induction form.

- Research Scholar should have 85% attendance to receive the stipend per month.

2. Rubrics for RAC members Nomination.

- External Member should be the recognized supervisor of their University.

3. Allotment of workload for Full time scholars.

- No workload for Full time Research Scholar

4. To collect the Admission / Doctoral committee fees for internal part time scholars admitted during winter 2018-19 semester.

- Rs.15,000/- shall be collected as Admission / Doctoral committee fees for internal part time scholars admitted during winter 2018-19 semester

5. To conduct review meeting after receiving the thesis evaluation report from the thesis adjudicators to finalize the Ph.D viva voce examiners.

- Review meeting shall be conducted after receiving the thesis evaluation report from the thesis adjudicators to finalize the Ph.D viva voce examiners.

- Members suggested that committee shall be framed to evaluate the thesis before submitting to the Vice Chancellor for approval. The committee shall consist of one Technical Expert, one expert to check Plagiarism report and one expert to check English Grammar.

6. Not reported scholars after recommendation of synopsis meeting and after synopsis meeting.

Caution Mail shall be send from the office of the Dean Research Studies, if no response the registration shall be cancelled.

The decisions made during the meeting of the Research Advisory Board (held on 21-01-2019) are as following:

1. Issuance of stipend Rs.15,000/- per month for all the International Scholars pursuing full time research from January 2019 onwards.
2. Approved to grant Supervisor recognition for the following faculty members based on their application and satisfied the requirements for the same as per regulations:
 - Dr.E.Perumal Pillai, Professor, Department of Civil Engineering
 - Dr.A.T.Ravichandran, Professor, Department of Mechanical Engineering
3. A general policy is made, not to entertain the request of the scholars pursuing research in Part Time (External) mode to convert in to Full Time mode.
4. The research scholars have to register for the course works through V-Learn with the consent of the Supervisor and the Head of the Department of the Supervisor from the forthcoming semester.
5. The syllabus of Research Methodology has to be modified for which a committee is to be constituted with three Professors from three schools to prepare a common syllabus for Engineering and similarly for Arts, Science and Humanities.
6. A general policy is made, not to consider the request of the candidates who cancelled their Ph.D registration for re-registration. Those candidates have to apply again and should go through the selection process. In case, if they have been selected, the course works completed by them during previous registration shall be considered on the recommendations of the new Research Advisory Committee constituted.
7. A general policy is made, to consider the request of the candidates who have registered during 2011 and 2013 for extension of period towards completion of Research and two years shall be given in two spells as per 2016 regulations, the first extension is for a period of 18 months and the second extension is for a period of 6 months. The request made by the candidate Ms. A. SingararajivaLochana is accepted but advised to submit the thesis on or before 20th February 2019.
8. It is resolved to start Ph.D programmes at School of Law and Dean, School of Law shall prepare the regulations for the same. The candidates shall be admitted to the Ph.D programme at School of Law from the forthcoming semester following the rules and norms of the Institute.